



# RURAL PROPERTY ADDRESS REQUEST FORM

Form No:	RT012
Version No:	1.0
Page No:	1 of 1
Last Updated:	24 <sup>th</sup> May 2017
Form Ownership:	Rates Officer
Relevant Policy/Act:	

**Supply and installation** of Rural Property Address signs - \$50.00 per sign.

**Supply only** of Rural Property Address signs - \$25.00 per sign.

Date: ...../...../.....

## **APPLICANT**

Name: .....

Postal Address: .....

Contact Phone Number: .....

## **PROPERTY**

Assessment Number: A..... Valuation Number: .....

Road Name: .....

Property Owner's Name: .....

## **PROPERTY ACCESS POINT**

Is this the first Rural Property Address for the property or are you applying for an additional access point?

- First Rural Property Address
- Additional Access Point (Primary Rural Property Address: .....) )
- Replacement sign

Please specify existing infrastructure on property which address is being applied for:

- House/dwelling
- Shed
- Cattle/sheep yards
- Other - Please specify: .....

**If possible, please attach an aerial view map of your property, clearly showing the access point.**

### **OFFICE USE ONLY – PLEASE FORWARD TO RATES OFFICER**

Date received: / / Amount Paid: ..... Receipt No: ..... Sign to be installed: Y / N

Address requested from DTEI: Date: ..... Initials: .....

Rural Property Address: .....

Applicant advised of address: Date: ..... Initials: .....

Rates Officer advised of address: Date: ..... Initials: .....

Sign ordered (requisition prepared): Date: ..... Initials: .....

Sign installed: Date: ..... Initials: .....

Applicant advised to pick up: Date: ..... Initials: .....

Address entered into Synergy Date:..... Initials:.....