



DISTRICT COUNCIL OF GRANT

MINUTES OF AUDIT COMMITTEE

HELD AT THE DISTRICT COUNCIL OF GRANT

ON TUESDAY 20 MARCH 2018 AT 5.30PM

ATTENDANCE

Committee Members

Cr AH Hill
Cr GR Slarks
Ms S Thompson (Independent Member)

Council Officers

JF Fetherstonhaugh, Deputy Chief Executive Officer
EJ Williamson, Senior Accountant

APOLOGIES FOR ABSENCE

Mayor RJ Sage (Presiding Member)
Cr BJ Bain

18001 – ELECTION OF PRESIDING MEMBER

In the absence of the Presiding Member, the Deputy Chief Executive Officer called for nominations for a temporary presiding officer to Chair the meeting.

Moved Cr Hill that Ms S Thompson be nominated as temporary Presiding Member for the meeting.

Seconded Cr Slarks

CARRIED

18002 – CONFIRMATION OF MINUTES

1. Moved Cr Hill that the minutes of the District Council of Grant Audit Committee meeting held 10 October 2017 be taken as read and confirmed as a true and correct record of the proceedings of that meeting.

Seconded Cr Slarks

CARRIED

18003 – REPORTS FROM OFFICERS

1. Resignation of Independent Member – [9.14.1/1] – Item 5.1
Moved Cr Hill that the Audit Committee appoint Ms Simonette Thompson as Independent member of the District Council of Grant Audit Committee.

Seconded Cr Slarks

CARRIED

2. 2016-17 External Audit – [7.1.1/1] – Item 5.2
Moved Cr Slarks that the Audit Committee note the 2016-17 external Balance Date Management Report.
Seconded Cr Hill CARRIED
3. Review of Long-Term Financial Plan – [7.1.1/10] – Item 5.3
Moved Ms S Thompson that be recommended for Council to adopt the Long Term Financial Plan for 2017-2027, subject to noted.
Seconded Cr Hill CARRIED
4. Annual Review of Investments – [7.1.11/1] – Item 5.4
Moved Ms S Thompson that the Audit Committee receive the report on Council Investments for 2016-17.
Seconded Cr Slarks CARRIED
5. CWMS Cost Recovery – [7.8.1/1] – Item 5.5
Moved Cr Hill that the Audit Committee endorse the report on cost recovery for CWMS.
Seconded Ms S Thompson CARRIED
6. Leave Balances – [12.87.1/2] – Item 5.6
Moved Ms S Thompson that the Audit Committee recommends that Council adopt the reviewed Internal Control Policy.
Seconded Cr Slarks CARRIED
7. Internal Financial Controls – [9.14.1/1] – Item 5.7
Moved Cr Hill that the Audit Committee:
 1. Receive the Report on the Internal Financial Controls self-assessment;
and
 2. Adopt the methodology as set out in the document prepared by Galpins;
“District Council of Grant – Monitoring Methodology and Program.Seconded Cr Slarks CARRIED
8. Review of Terms of Reference – [9.14.1/1] – Item 5.8
Moved Cr Hill that changes be made to Terms of Reference.
Seconded Cr Slarks CARRIED
9. Work Plan & Meeting Schedule – [9.14.1/1] – Item 5.9
Moved Cr Hill that the Audit Committee adopts the Draft Work Plan and Meeting Schedule for 2018.
Seconded Ms S Thompson CARRIED

NEXT MEETING

The next meeting of the District Council of Grant Audit Committee will be held on 12 June 2018.

Meeting closed at 6.45pm

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PRESIDING MEMBER

/ /2018