



DISTRICT COUNCIL OF GRANT

MINUTES OF AUDIT COMMITTEE

HELD AT THE DISTRICT COUNCIL OF GRANT

ON 26 JUNE 2018 AT 5.30PM

ATTENDANCE

Committee Members

Mayor RJ Sage (Presiding Member)
Cr BJ Bain
Cr AH Hill

Council Officers

GK Maxwell, Acting Chief Executive Officer
JF Fetherstonhaugh, Deputy Chief Executive Officer
EJ Williamson, Senior Accountant

APOLOGIES FOR ABSENCE

Ms S Thompson (Independent Member)

18004 – CONFIRMATION OF MINUTES

1. Moved Cr Hill that the minutes of the District Council of Grant Audit Committee meeting held 20 March 2018 be taken as read and confirmed as a true and correct record of the proceedings of that meeting.
Seconded Cr Bain CARRIED

18005 – BUSINESS ARISING FROM THE MINUTES

1. Discussion raised by Mayor Sage on independent members, as to how many required and timeframe to call for nominations. Confirmation from Deputy Chief Executive Officer that at least one member required, with review of the Audit Committee Terms of Reference at the next meeting, possibility of increasing membership.

18006 – REPORTS FROM OFFICERS

1. 2017-2018 Interim External Audit – [7.8.1/1] – Item 5.1
The Audit Committee were provided with the 2017-2018 Interim External Audit.
Moved Cr Bain that the Audit Committee note the external auditor's interim management letter for 2017-18 and Managements response to the Auditors.
Seconded Cr Hill CARRIED

- 2. End of Financial Year Approach and Reporting Timetable – [7.73.1/2] Item 5.2
The Audit Committee were provided with the draft timetable for the end of financial year processes and preparation and adoption of the financial statements for the year ended 30 June 2018.

Moved Cr Hill that the Audit Committee note the contents of the report and the proposed approach and reporting timetable for the preparation, review and adoption of the financial statements for the year ended 30 June 2018.
Seconded Cr Bain CARRIED

NEXT MEETING

The next meeting of the District Council of Grant Audit Committee will be held Tuesday 9 October 2018 at 5.30pm.

Meeting closed at 5:47pm

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PRESIDING MEMBER

/ /2018