



# Participant Application Form

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Last Updated:	29 September 2017
Form Ownership:	Community Development Officer
Relevant Policy/Act:	

## Participant Application Form

Participant Details	
First Name/s:	Surname:
Home Address:	
Postal Address: (if different from above)	
Phone Number:	Email:
Date of birth:	Age (years): M/F:
Consent for referral and contact provided:	

Referring Organisation or Person (if applicable)
Name of Organisation:
Referred by:
Phone Number:
Email:

Does the participant work or study in the District Council of Grant or Mount Gambier? YES NO

Name of School and/or Employer:

Does the participant currently hold a valid learner's permit? YES NO

If yes, date obtained:

Is the participant aged between 16 and 25 years? YES NO

Does the participant have access to a motor vehicle belonging to a family member or friend? YES NO

*Please provide comment:*

Does the participant have a willing supervising driver? YES NO

*Please provide comment:*

Has a professional driving school/instructor declared the participant as competent to drive with a volunteer supervising driver? YES NO

*If yes, please attach the **Driving Competency Report completed** by a professional driving school/instructor and return along with completed referral form.*

How many supervised driving hours has the participant completed?

Number of professional lessons:  Total Log Book hours recorded:

Has the participant previously held a provisional drivers licence? YES NO

Is there any particular reason why the participant should be considered for inclusion in the program?

*Please provide comment:*



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Does your participant have proficiency in English language skills? YES NO

**Please provide any addition information:**  
*(e.g. medical illness/allergies, mental health issues, behavioural issues, disability, etc.)*

### Payment:

Participation in Youth On Wheels attracts a \$5 administration fee per supervised driving hour (this cost is to assist in covering fuel, insurance, car maintenance, and registration costs, etc.).

Please indicate how the applicant’s participation in Youth On Wheels will be funded:

- Participant will pay full participation in this program (will bring \$5 with them for each 1 hour session)
- Full payment will be organised by referring organisation (this includes where referring organisation is applying for brokerage/funding from another source)
- Part payment will be organised by referring organisation, and client is able to pay remainder of their participation fee
  - Part payment amount: \$ \_\_\_\_\_

Participant (name) \_\_\_\_\_ has been referred to complete \_\_\_\_\_ supervised driving hours through participation in Youth On Wheels.

*(NOTE: 75 supervised driving hours are required for learner drivers to be eligible to apply for a provisional drivers licence. Youth On Wheels can provide up to 70 hours of supervised driving with volunteer supervising drivers. The remaining 5 hours, will be achieved by your client’s participation in professional driving lessons, which are an additional cost not covered by the Youth On Wheels program, paid directly to their chosen driving school).*

Where applicable, please provide details for invoicing:

<b>Name of Organisation:</b>	
Attention to:	
Address:	
Phone:	Email:
Amount to invoice: \$	



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I understand that if accepted, \_\_\_\_\_ (participant's name) will be expected to:

- Attend 2 x 1 hour long supervised driving sessions per week with a volunteer supervising driver
- Give a minimum of 24 hours' notice for cancellation or rescheduling of any driving session
- Display a positive attitude towards driving
- Maintain acceptable behavioural and dress standards
- Attend the compulsory participant workshop on road safety
- Be respectful of the volunteer supervising driver and listen to their instruction
- Abide by road rules and drive within the conditions of their learner's permit
- Provide informed consent to communication between their referring organisation and DCG regarding their personal information and circumstances that may be relevant to their participation in Youth On Wheels.

I understand that an inability to abide by these expectations may result in the participant being unable to engage in the program.

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Referring Case Manager Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(if applicable)

or Parent/Guardian Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(If participant under 18 years)

**Please return completed Application Form and Driving Competency Report (completed by professional driving instructor/school) to:**

**Office: 324 Commercial Street West, Mount Gambier SA 5290**  
**Email: [info@dcgrant.sa.gov.au](mailto:info@dcgrant.sa.gov.au) (Please print, sign, and scan to email)**  
**Fax: 08 8721 0410**

	<b>Youth on Wheels</b> <b>Learner driver competency</b> <b>report</b>	Form No:	CD
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**Motor Driving Instructor (MDI) Guidelines**

Please provide the following information allowing staff to assess the driver's readiness to commence supervised driving hours with a Youth On Wheels volunteer supervisor.

**Learner Driver Name**

**Driving History:**

Recorded driving hours (from log book)

Driving school lessons (total hours)

Date last drove with supervisor

Date of last driving school lesson

Notes:

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**Requirements**

*Learner Driver must be able to safely carry out these 10 basic driving skills under supervision in light traffic.  
Learner Driver must be able to operate the vehicle safely under the guidance of a volunteer supervising driver.  
Learner Driver need to continue professional lessons until they meet the satisfactory requirement for all 10 basic driving skills*

**Basic Driving Skills** (refer to The Driving Companion for more details):      **Satisfactory** (please tick)

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. Cabin drill: starting and shutting down the engine</li> <li>2. Moving off from and stopping at the kerb</li> <li>3. Steering (Forward)</li> <li>4. Correct positioning of the vehicle on the road</li> <li>5. Basic lane changing, merging and diverging</li> <li>6. Turning at corners, basic give-way understanding</li> <li>7. Safely braking</li> <li>8. Able to follow verbal instructions</li> <li>9. Willingness to learn and follow instructions/direction</li> <li>10. Willingness to abide by road rules and cooperate with other road users</li> </ol> | <input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/> |
|---|--|

Notes:

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Learner Drivers Signature \_\_\_\_\_ Date \_\_\_\_\_

Driving Instructors Name \_\_\_\_\_ MDI Number \_\_\_\_\_

Driving Instructors Signature \_\_\_\_\_ Date \_\_\_\_\_