
	DEVELOPMENT APPLICATIONS Checklist for Demolition of Buildings	Document No:	ENV002D
		Version No:	1
		Page No:	1 of 2
		Last Updated:	15 April 2016
		Document Ownership:	Administration Officer Environmental Services
		Relevant Policy/Act:	

An application for the building rules consent for development consisting of or involving the demolition or removal of a building (or part of a building) must be accompanied by:

1. **DEVELOPMENT APPLICATION FORM** is required to give a description of the building work.
2. **A CURRENT CERTIFICATE OF TITLE** for your property. The Certificate of Title is required for the assessing officer to check for any easements, encumbrances, caveats, the dimensions of the site and the owner details. This can be obtained from the Lands Title Office. The Lands Title Office can be contacted on 1800 648 176 or www.landservices.sa.gov.au
3. **BUILDING PLANS (Two Copies)** - to scale showing:
 - details, in writing of the construction materials of the building (or relevant part) to be demolished or removed eg. stone, iron, timber, asbestos, glass etc; and
 - a site plan showing the location of the building in relation to the boundaries of the site and any other features such as other buildings or trees on the site or on adjoining land or public places that might be affected by the work or affect the work proposed to be performed; and
 - if only part of a building is to be demolished or removed, calculations or other information in writing to show that the remainder of the building will comply with the Development Act 1993 and Development Regulations 2008, either as the building remains after the proposed demolition or removal takes place, or after other building work is performed; and
 - a description in writing of the demolition procedure, including details of the measures to be taken to provide satisfactory levels of safety on or about the site; and
 - photo's/elevations of the building to be demolished (if available); and
 - details of proposed site(s) where demolition materials are to be deposited.
4. **FEES** - various fees may apply and these will be calculated upon lodgement.

PLEASE NOTE - THE FOLLOWING GUIDELINES WILL APPLY TO ALL DEMOLITION WORKS

1. In undertaking demolition works, care must be taken to ensure that no debris or materials fall outside the confines of the allotment.
2. Where demolition work is to take place near a footpath or road, care must be taken to protect the safety of persons using the footpath or road.
3. Any relevant service points (eg water / gas / SA POWER Networks connection, septic tank, pipes and / or vents) should be clearly marked and protected from damage during demolition.
4. You are required to advise Council in writing of :
 1. The proposed date of demolition;
 2. Proposed site(s) where demolition materials are to be deposited.
 3. Name and address of contractor undertaking the work.
 4. Estimated volume of demolition materials to be deposited.
 5. Whether demolition materials will be segregated.
5. The allotment is to be left in a neat and tidy condition following demolition.

	DEVELOPMENT APPLICATIONS Checklist for Demolition of Buildings	Document No:	ENV002D
		Version No:	1
		Page No:	2 of 2
		Last Updated:	15 April 2016
		Document Ownership:	Administration Officer Environmental Services
		Relevant Policy/Act:	

NOTES

1. It is important to ensure that all services eg Telstra, Electricity, Gas, Water, Effluent Disposal are safely and completely disconnected from the building prior to commencement of demolition. In some cases this will require attendance by qualified tradespersons.
2. You may be required to formally notify relevant authorities eg SA POWER NETWORKS, Telstra, SA Water, Gas, prior to disconnection of their service.
3. The demolition, transport and disposal of asbestos products, is subject to legislative control and must be handled in accordance with those requirements. For further information regarding asbestos contact Safework SA on 1300 365 255 or visit their website at www.safework.sa.gov.au.

Application forms available from the Council Office or on our website at: www.dcgrant.sa.gov.au