

1.1.1 Late Item - Chief Executive Officer - Annual Leave		
<b>MEETING DATE:</b>	6 August 2018	
<b>AUTHOR:</b>	David Singe, Chief Executive Officer	
<b>RESPONSIBLE OFFICER:</b>	David Singe, Chief Executive Officer	
<b>PREVIOUS MEETING:</b>	Nil	
<b>REFERENCES:</b>	Nil	
<b>FILE NO:</b>	110.62.275	
<b>ATTACHMENTS:</b>	•	
<b>IN CONFIDENCE:</b>	No	
<b>POLICY REFERENCE:</b>	There are no known policy requirements related to this item.	
<b>LEGISLATIVE REFERENCE:</b>	There are no known legislative requirements related to this item.	
<b>STRATEGIC MANAGEMENT PLAN REFERENCE:</b>	Goal:	
	Outcome:	
	Strategy:	
<b>FINANCIAL CONSIDERATIONS:</b>	Budget:	\$
	Actual (YTD):	\$
	Budget Variation Required:	[Yes / No]
<b>CONSULTATION UNDERTAKEN:</b>	Nil	

**PURPOSE OF REPORT:**

Council to consider request for annual leave by the Chief Executive Officer.

**BACKGROUND:**

At the time of my offer of employment with the District Council of Grant I advised Mayor Sage that I had a brief holiday booked in August.

**COMMENT:**

As per provisions of my Employment Contract, I now officially seek approval for four days annual leave from Wednesday 8 August 2018 to Monday 13 August 2018 (inclusive).

**STAFF RECOMMENDATION:**

***That Council approve four days annual leave for David Singe, Chief Executive Officer, from Wednesday 8 August 2018 to Monday 13 August 2018 (inclusive)***