

The logo for the District Council of Grant features a green leaf-like shape in the top right corner, a yellow horizontal line below it, and the word "Grant" in a blue serif font. To the right of the text are three blue curved lines that resemble a stylized wave or a fan.

District Council of

Grant

DISTRICT COUNCIL OF GRANT

Agenda for an Ordinary Meeting of Council to be held

On	Monday 15 October 2018
At	Council Chambers, 324 Commercial Street West, Mount Gambier
Commencing	5.30pm

OUR MISSION

**“To provide a range of services which meet
the environmental, social and economic
needs of our community.”**

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member

The next Ordinary Meeting of the District Council of Grant will be held on Monday Monday 15 October 2018 in the Council Chambers, 324 Commercial Street West, Mount Gambier, 5290 commencing 5.30pm.



David Singe
CHIEF EXECUTIVE OFFICER

DISTRIBUTION LIST -

COUNCIL MEMBERS

Mayor Richard Sage
Cr Bruce Bain
Cr Gill Clayfield
Cr Brian Collins
Cr Alan Hill
Cr Barry Kuhl
Cr Shirley Little
Cr Julie Reis
Cr Greg Saunders
Cr Graham Slarks

COUNCIL OFFICERS

Chief Executive Officer – David Singe
Deputy Chief Executive Officer - Jane Fetherstonhaugh
Works Manager - Adrian Schutz
Manager, Organisational Development - Marianne Tucker
Director of Environmental Services - Leith McEvoy
Business Manager, Saleyards – Peter Mitchell
Airport Manager – Ian Fritsch
Economic Development Advisor - Mike Ryan
Executive Support Governance – Donna Hutchesson
Executive Support Officer – Judy O’Hehir

Disclaimer

The recommendations contained in the agenda are subject to confirmation by council. The District Council of Grant warns that any person(s) who has an application lodged with council, should rely only on written confirmation of the decision made at the council meeting. No responsibility whatsoever is implied or accepted by the District Council of Grant for any act, omission, statement or intimation taking place during a council meeting.

ORDER OF BUSINESS

1. OPENING & WELCOME

1.1 Acknowledgment of Traditional Owners

2. ATTENDANCE

3. APOLOGIES FOR ABSENCE

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5. BUSINESS ARISING FROM MINUTES

6. QUESTIONS ON NOTICE

7. PRESENTATIONS/DEPUTATIONS

8. ANNOUNCEMENTS BY THE CHAIR

9. REPORTS FROM REPRESENTATIVES ON OTHER ORGANISATIONS AND COMMITTEES

10. DISCLOSURE OF INTERESTS

11. CONFIRMATION OF MINUTES OF COMMITTEES (AND RECOMMENDATIONS)

11.1 Audit Committee – [9.14.1/9]

12. NOTICE OF MOTION

13. REPORTS FROM OFFICERS

13.1 Chief Executive Officer

13.1.1 Chief Executive Officer's General Update Report

13.2 Deputy Chief Executive Officer

13.2.1 2017 - 2018 Annual Financial Statements

13.2.2 2017 - 2018 Financial End of Year Review

13.2.3 Monthly Financial Report - September 2018

13.2.4 Deputy CEO Monthly Update

13.3 Works Manager

13.3.1 Works Managers Monthly Update

13.4 Director of Environmental Services

13.4.1 Director of Environmental Services Monthly Update Report – October 2018

14. CORRESPONDENCE

14.1 Disabilities SA – [4.3.2/8]

15. QUESTIONS WITHOUT NOTICE

16. CONFIDENTIAL ITEMS

17. CLOSURE

1. OPENING & WELCOME

1.1 Acknowledgment of Traditional Owners

“It is a privilege to be standing on Boandik country. We acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the development of all peoples in this country we live in and share together – Australia”.

2. ATTENDANCE

3. APOLOGIES FOR ABSENCE

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Recommendation:

Moved Cr _____ that the minutes of the Ordinary Meeting of Council held Wednesday 3 October 2018 be taken as read and confirmed as a true and correct record of the proceedings of that meeting.

Seconded Cr _____

5. BUSINESS ARISING FROM MINUTES

6. QUESTIONS ON NOTICE

7. PRESENTATIONS/DEPUTATIONS

8. ANNOUNCEMENTS BY THE CHAIR

9. REPORTS FROM REPRESENTATIVES ON OTHER ORGANISATIONS AND COMMITTEES

10. DISCLOSURE OF INTERESTS

Any Councillor with one of the following Conflicts of Interest is asked to declare it at the start of each meeting and complete [this form](#).

Material - where any of a defined list of persons (list as per LGA Conflict of Interest Guidelines February 2016) would gain a benefit, or suffer a loss (whether directly or indirectly, personal or pecuniary) depending on the outcome of the consideration of the matter at the meeting.

Actual – where a Member has a Conflict of Interest (not being a material conflict of interest) between their own interests and the public interest that might lead to a decision that is contrary to the public interest.

Perceived – where from the perspective of an impartial, fair-minded person it could reasonably be perceived that a Member has a Conflict of Interest in a matter.

11. CONFIRMATION OF MINUTES OF COMMITTEES (AND RECOMMENDATIONS)

11.1 Audit Committee – [9.14.1/9]

Recommendation:

Moved Cr _____ that Council receive and note the District Council of Grant Audit Committee Minutes for the meeting held Tuesday 9 October 2018.
Seconded Cr _____

Attachment



DISTRICT COUNCIL OF GRANT

MINUTES OF AUDIT COMMITTEE

HELD AT THE DISTRICT COUNCIL OF GRANT

ON 9 OCTOBER 2018 AT 5.30PM

ATTENDANCE

Committee Members

Mayor RJ Sage (Presiding Member)
Cr BJ Bain
Cr AH Hill

Council Officers

DJ Singe, Chief Executive Officer
JF Fetherstonhaugh, Deputy Chief Executive Officer
GP Button, Team Leader – Finance & Customer Service

OTHER ATTENDEES

Mr Jim Keogh, Partner, Dean Newbery & Partners
Mr Kyle Harrison, Accountant, Dean Newbery & Partners

APOLOGIES FOR ABSENCE

Cr GR Slarks
Ms S Thompson (Independent Member)

18007 – CONFIRMATION OF MINUTES

1. Moved Cr Hill that the minutes of the District Council of Grant Audit Committee meeting held 26 June 2018 be taken as read and confirmed as a true and correct record of the proceedings of that meeting.
Seconded Cr Bain CARRIED

18008 – REPORTS FROM OFFICERS

1. 2017-2018 Annual Financial Statements – [7.8.1/1] – Item 5.1
The Audit Committee were provided with the Draft 2017-2018 Annual Financial Statements to enable the Committee to deliberate on a recommendation that they be adopted by Council.
Moved Cr Hill that:
 1. The report be received.
 2. In accordance with Section 126(4)(a) of the Local Government Act 1999 the Audit Committee advises that it has reviewed the annual financial statements of the Council for the financial year ended 30 June 2018 and is

Attachment

AUDIT COMMITTEE

Minutes of Meeting held 9 October 2018

satisfied that they present fairly the state of affairs of Council. The following minor wording amendments are authorised to be made by Council officers:

1. Update Asset Sustainability Ratios to 59% - 2018, 60% - 2017 and 58% - 2016 following a review of the data.
2. Review Note 7 data to confirm the adjustments of \$504k are described to the Auditor's satisfaction in the associated commentary.
3. The Committee recommends to Council that Council authorise the Chief Executive Officer and the Mayor to sign the Certification of Financial Statements certificate associated with the Financial Statements pertaining to the operations of the District Council of Grant for the financial year ending 30 June 2018 subject to any alterations made by the Auditors, pursuant to Section 14 of the Local Government (Financial Management) Regulations 2011.
4. The Audit Committee advises Council's Auditor, Dean Newbery & Partners that it has reviewed the annual financial statements of the Council for the financial year ended 30 June 2018 and is satisfied that they present fairly the state of affairs of Council.
5. That Council adopts the statements at its next Full Council meeting and in accordance with legislation a copy of the Financial Statements be sent to the Minister for Local Government and the SA Local Government Grants Commission.

Seconded Cr Bain

CARRIED

2. Audit Committee Membership and Sitting Fee – [7.8.1/1] Item 5.2

The Audit Committee were provided with the process required for the selection and appointment of an Independent Member for Councils Audit Committee and to set sitting fees for the next four year term.

Moved Cr Bain that Expressions of Interest be called for a suitably qualified and experienced Independent Member of the Audit Committee, with closing date being Friday 16 November 2018.

Seconded Cr Hill

CARRIED

NEXT MEETING

The next meeting of the District Council of Grant Audit Committee will be advised.

Meeting closed at 6.15pm

.....
PRESIDING MEMBER

/ /2018

12. NOTICE OF MOTION

13. REPORTS FROM OFFICERS

13.1 Chief Executive Officer

13.1.1 Chief Executive Officer's General Update Report	
MEETING DATE:	15 October 2018
AUTHOR:	David Singe, Chief Executive Officer
RESPONSIBLE OFFICER:	David Singe, Chief Executive Officer
PREVIOUS MEETING:	17 September 2018
REFERENCES:	Nil
FILE NO:	9.24.1/9
ATTACHMENTS:	
IN CONFIDENCE:	No
POLICY REFERENCE:	There are no known policy requirements related to this item.
LEGISLATIVE REFERENCE:	There are no known legislative requirements related to this item.
STRATEGIC MANAGEMENT PLAN REFERENCE:	Goal: 4 - Strong Leadership, Management, and Delivery of Transparent Council Services
	Outcome: 4.4 - Effective support and services to Elected Members
	Strategy: 4.4.3 - Review and implement systems for effective provision of information and agendas to Elected Members
FINANCIAL CONSIDERATIONS:	Budget: \$
	Actual (YTD): \$
	Budget Variation Required: [Yes / No]
CONSULTATION UNDERTAKEN:	Nil

PURPOSE OF REPORT:

To provide Council with a general update of Council business and activities.

BACKGROUND:

Nil

COMMENT:

Port MacDonnell Seaweed

With the variable advice from EPA, the Coast Protection Board and our lawyers, I decided to authorise the removal of the seaweed from the foreshore.

We will pursue a process to obtain long-term approval, in co-ordination with the State, but this is clearly not an agile and responsive process.

I am arranging to visit Kingston and have used a visit to Wattle Range to start a co-ordinated approach for a regional issues, which has considerable expenditure risks for Council.

Sandyridge Pty Ltd

Working with our staff, I have met with residents on a continuing basis, to provide them with a routine access for discussion and any possible updates on the administrative slow and detailed process. This appears to be appreciated.

Envirocycle (Keith Pearson)

I have continued to meet with Mr Pearson and at the time of writing, there is a baler at his site, which is likely to be there for a few days. That company has established a direct link with us, on details of travel and transport arrangements.

Our Planning staff have worked with me to build a working relationship, with the intention of having a managed site and a regionally significant scrap metal business in basic working order.

External Stakeholder and other Engagement/Meetings

Local Government

DC Grant

- Port MacDonnell Community Complex staff
- Waterfront project update
- Election/governance briefings and actions
- DC Grant signage meetings
- Discussions with councillors
- Saleyards team

Local Government

- City of Mount Gambier
- Wattle Range Economic Development day
- LCLGA CEO meeting
- LC Economic Development Group
- SA LGA Emergency Management workshop
- SA LGA Chief Executive Officers' Forum

State Government

- Hon Stephan Knoll – at Naracoorte and Port MacDonnell
- Troy Bell, Member for Mount Gambier

Commonwealth Government

- RDA Infrastructure Audit workshops and formats

Clients/Community

- Sandyridge residents
- Port MacDonnell fishermen
- Foodbank
- Individual ratepayers/residents
- Keith Pearson
- University of South Australia

Annual Leave Requests

As per provisions of my Employment Contract, I now officially seek approval for:

- Three days annual leave from Wednesday 21 November 2018 to Friday 23 November 2018 (inclusive). This would be added on in the same week as my monthly Monday/Tuesday trip to Western Australia; and
- Four days annual leave from 24 December to 31 December, covering the office closure

STAFF RECOMMENDATION:

That:

1. *The Chief Executive Officer's General Business Update be noted.*
2. *Council approve three days annual leave for David Singe, Chief Executive Officer, from Wednesday 21 November 2018 to Friday 23 November 2018 (inclusive); and*
3. *Council approve four days leave from Monday 24 December to Monday 31 December to cover the office closure period*

13.2 Deputy Chief Executive Officer

13.2.1 2017 - 2018 Annual Financial Statements	
MEETING DATE:	15 October 2018
AUTHOR:	Gary Button, Team Leader Finance & Customer Service
RESPONSIBLE OFFICER:	Jane Fetherstonhaugh, Deputy Chief Executive Officer
PREVIOUS MEETING:	Nil
REFERENCES:	Nil
FILE NO:	18.68.1/1
ATTACHMENTS:	<ul style="list-style-type: none"> • 2017 - 2018 Annual Financial Statements
IN CONFIDENCE:	No
POLICY REFERENCE:	There are no known policy requirements related to this item.
LEGISLATIVE REFERENCE:	Section 127 of the Local Government Act
STRATEGIC MANAGEMENT PLAN REFERENCE:	Goal: Strong Leadership, Management, and Delivery of Transparent Council Services
	Outcome: Effective communication and consultation with the community and regional partners.
	Strategy:
FINANCIAL CONSIDERATIONS:	Budget: \$Nil
	Actual (YTD): \$Nil
	Budget Variation Required: No
CONSULTATION UNDERTAKEN:	External Auditors, Audit Committee, Managers and Staff

PURPOSE OF REPORT:

To present to Council the 2017-2018 Annual Financial Statements for adoption.

BACKGROUND:

Section 127 of the Local Government Act 1999 requires Council to prepare and adopt Annual Financial Statements relating to the operations of the Council for the financial year ending on the preceding 30 June.

COMMENT:

The 2017-2018 Annual Financial Statements are provided as an attachment for Members' perusal. Council is required to, and has, had these statements audited by the external auditor. Further, these statements have been presented to Council Audit Committee on 9 October 2018.

The endorsed Annual Financial Statements will then be distributed as required under the Local Government Act and will be available on Council's Website.

FINANCIAL IMPLICATIONS:

There are no known financial implications related to this item.

STAFF RECOMMENDATION:

That:

- 1. In accordance with Section 127 of the Local Government Act 1999, Council adopts the Annual Financial Statements for the 2017-2018 financial year as presented.***
- 2. Authorise the Chief Executive Officer and the Mayor to sign the Certification of Financial Statements certificate associated with the Financial Statements pertaining to the operations of the District Council of Grant for the financial year ending 30 June 2018 subject to any alterations made by the Auditors, pursuant to Section 14 of the Local Government (Financial Management) Regulations 2011.***
- 3. Advises Council's Auditor, Dean Newbery & Partners that it has reviewed the annual financial statements of the Council for the financial year ended 30 June 2018 and is satisfied that they present fairly the state of affairs of Council.***
- 4. A copy of the Financial Statements be sent to the Minister for Local Government and the SA Local Government Grants Commission.***

13.2.2 2017 - 2018 Financial End of Year Review	
MEETING DATE:	15 October 2018
AUTHOR:	Gary Button, Team Leader Finance & Customer Service
RESPONSIBLE OFFICER:	Jane Fetherstonhaugh, Deputy Chief Executive Officer
PREVIOUS MEETING:	Nil
REFERENCES:	Nil
FILE NO:	7.11.1/2
ATTACHMENTS:	<ul style="list-style-type: none"> • 2017 - 2018 Financial End of Year Review
IN CONFIDENCE:	No
POLICY REFERENCE:	There are no known policy requirements related to this item.
LEGISLATIVE REFERENCE:	Local Government (Financial Management) Regulations 2011
STRATEGIC MANAGEMENT PLAN REFERENCE:	Goal: Strong Leadership, Management, and Delivery of Transparent Council Services
	Outcome: Effective Council management and business systems
	Strategy: Develop, review and implement Councils Long Term Financial Plan
FINANCIAL CONSIDERATIONS:	Budget: \$Nil
	Actual (YTD): \$Nil
	Budget Variation Required: No
CONSULTATION UNDERTAKEN:	Nil

PURPOSE OF REPORT:

To provide Council with amended information on the actual results compared to budget figures for the 2017-18 financial year.

BACKGROUND:

The Local Government Financial Management Regulations under the Local Government Act require that the Council must, at or before the first budget review, review the audited statements for the previous financial year.

COMMENT:

Financial information as at 30 June 2018 (attached) is presented to Council. The report consists of:-

Summary Financial Report and Financial Statements

Operating Expenses

Original Budget \$14,178,834 Actual \$14,344,793 (101%)

Revised Budget \$14,190,460

Wages & Salaries - A positive variance below budget at 94%, which includes wage accruals and end of year adjustments.

Materials, Contracts & Other Expenses - Budget was increased by \$17k within the year, however the end result was an over budget amount to reflect a total spend 13% over the estimated budget.

Finance Charges - Within budget at 98%, only one new loan of \$60k for the Port MacDonnell Bowling Club was taken during the year.

Depreciation - On budget at 100%.

Operating Revenues

Original Budget \$14,207,484 Actual \$14,415,576 (101%)

Revised Budget \$13,667,320

Rates - On budget, mainly due to when rates are raised, contra Rates Debtors. Minor movement during the year due to adjustments required to maintain rating information.

Statutory Charges - Above revised budget (112%) largely due to DA income and other regulatory charges.

User Charges - 96% to revised budget, with a decrease of \$80k to the budget during the year. Major revenue source is from the Saleyards \$1,042k and Airport \$1,033k business enterprises income for the year.

Grants & Subsidies - There is a positive variance to the revised budget of 147% due to receiving \$782k Grants Commission forward funding for 2018/19 in late June.

Interest Revenue - Finished over budget (117%) due to increased funds on hand, plus some short-term fixed interest deposits.

Other Revenues - Increased revenues from reimbursements (Property clean up, insurance efficiency dividends, etc) have contributed to an over budget increase of 151% during the year.

Capital Expenses

Original Budget \$6,320,369 Actual \$4,964,496 (78%)

Revised Budget \$6,578,326

Land & Buildings - 101% to revised budget. Planned capital work to Tarpeena Hall, Port MacDonnell Hall and the electrical upgrade at the Woolwash did not proceed in 2017/18.

Furniture & Equipment - this component predominantly comprises office furniture and information technology items. 80% to the revised budget, due to not all information technology not being purchased per budget.

Plant & Equipment - 89% to revised budget with shortfall due to changeover delays.

Other Structures - 11% to budget, mainly due to work-in progress of The Waterfront Project and funding not being available for the Donovans Boatramp.

Road Infrastructure - 86% expenditure to the revised budget although all projects were completed during 2017/18. Unbudgeted 'Special Local Roads' funding of \$398k assisted in completing the works program under budget.

CWMS - 88% to the revised budget, due to budget reduction of \$17k to reflect projects completed in 2017/18.

Saleyards - 85% to the revised budget as the pump for the Effluent Settling Pond was not purchased during 2017/18 and the Buyers walkways came under budget.

Airport - 101% to budget, various capital projects completed during 2017/18 including bituminising of a stage of the car rental area \$87k, land purchase \$134k and scheduled plant replacement program \$109k.

Loan Principal Repayments - 101% in line with budget estimates due to fixed repayments with the LGFA. New loan for the Port MacDonnell Bowling Club slightly increased the principal repayments during 2017/18.

Capital Revenues

Original Budget \$1,803,380 Actual \$2,137,254 (118%)

Revised Budget \$2,054,626

Repayment of Self Supporting Loans - these are Community loans and the Cape Douglas CWMS loan raised through the LGFA. Budget was set to \$38k and a result of the early repayment of a Cape Douglas loan \$11k \$53k was received resulting in a positive variance of %139%.

Capital Grants - New Assets - over budget 115%, due to receiving Special Local Roads \$398k funding that was not originally budgeted.

Sale of Assets - 86% to the revised budget, being trade-in of plant, which is in line with Plant & Equipment above. Shortfall was due to plant items not requiring replacement yet and a delay in trade-in to September for one vehicle.

STAFF RECOMMENDATION:

That the Financial End of Year Review for 2017-18, be received.

13.2.3 Monthly Financial Report - September 2018	
MEETING DATE:	15 October 2018
AUTHOR:	Gary Button, Team Leader Finance & Customer Service
RESPONSIBLE OFFICER:	Jane Fetherstonhaugh, Deputy Chief Executive Officer
PREVIOUS MEETING:	Nil
REFERENCES:	Nil
FILE NO:	7.11.1/2
ATTACHMENTS:	<ul style="list-style-type: none"> • Monthly Financial Report - September 2018
IN CONFIDENCE:	No
POLICY REFERENCE:	There are no known policy requirements related to this item.
LEGISLATIVE REFERENCE:	There are no known legislative requirements related to this item. However, best practice reporting principles are used as set out in the Local Government Act – A Framework for Local Government Financial Management.
STRATEGIC MANAGEMENT PLAN REFERENCE:	Goal: Strong Leadership, Management, and Delivery of Transparent Council Services
	Outcome: Effective Council management and business systems
	Strategy: Develop, review and implement Councils Long Term Financial Plan
FINANCIAL CONSIDERATIONS:	Budget: \$
	Actual (YTD): \$
	Budget Variation Required: No
CONSULTATION UNDERTAKEN:	Nil

PURPOSE OF REPORT:

To give Members an overview of Council's monthly financial position.

BACKGROUND:

Monthly reports are presented to the second Council Meeting providing the strategic activity of Council's finances. More detailed reports, including Budget Review are presented quarterly.

COMMENT:

Financial information as at 30 September 2018 (attached) is presented to Council. The report consists of:-

Summary Financial Report

Operating Expenses

Operating Expense items tracking around the combined total of 15% to date, good progress. Depreciation of approx. \$1,112,846 is yet to be recorded for the September quarter and will be processed once audit sign off has been received. This will increase Council's operating expenditure to 23% which is within budget projections.

Operating Revenues

Most sources of revenue are tracking in line with budget estimates, with the exception of Statutory Charges. The major variance is due to dog registration revenue has not yet been received from DACO. This will now be received quarterly in arrears so this is only a timing issue.

Capital Expenses

Loan Principal Repayments – are slightly higher than year to date average, however this is due to significant September loans repayments being raised due to the anniversary date of when the loans were initially drawn.

Plant & Equipment (18%); Other Structures (19%); CWMS (1%); and Saleyards (15%) show low capital spend for year to date. See detailed report on pages 3 & 4 as to view what projects have not commenced.

Capital Revenues

Sale of Assets – expected movement with systematic progress as per Capital Plant Purchases (pg 8).

Capital Expenditure

There are no significant variances evident with existing capital projects to report for September. The revised budget includes The Waterfront carry overs, Airport Upgrade and associated DeBruin Hangar purchase. Refer to pages 3 - 5 of the report for line by line details. Further information is provided on The Waterfront (pg 6) and Road Construction (pg 7)

Rates Collection Report

Shows amount collected compared to previous year. Tracking along well compared to last year. Note that no NRM Levy is included in this information.

Sundry Debtors Report

The outstanding debtors over 90 days in arrears as at 30 September 2018 are \$7,233.78. One debtor owes \$5,819.62 for a Cattle Reserve Lease with arrangements in place for this to be cleared by the end of December.

STAFF RECOMMENDATION:

That the Financial Report for September 2018, be received.

13.2.4 Deputy CEO Monthly Update		
MEETING DATE:	15 October 2018	
AUTHOR:	Jane Fetherstonhaugh, Deputy Chief Executive Officer	
RESPONSIBLE OFFICER:	David Singe, Chief Executive Officer	
PREVIOUS MEETING:		
REFERENCES:	Nil	
FILE NO:	9.24.1/9	
ATTACHMENTS:	<ul style="list-style-type: none"> • Youth on Wheels Annual Report 2017-18 • PMCC Visitor Statistics 2018-19 	
IN CONFIDENCE:	No	
POLICY REFERENCE:	There are no known policy requirements related to this item.	
LEGISLATIVE REFERENCE:	There are no known legislative requirements related to this item.	
STRATEGIC MANAGEMENT PLAN REFERENCE:	Goal: Strong leadership, management, and delivery of transparent council services	
	Outcome: Effective council management and business systems	
	Strategy:	
FINANCIAL CONSIDERATIONS:	Budget: N/A	\$
	Actual (YTD):	\$
	Budget Variation Required:	No
CONSULTATION UNDERTAKEN:	Nil	

PURPOSE OF REPORT:

To provide Members with a monthly update on projects, issues, information and events within the Deputy Chief Executive Officer's area of responsibility.

BACKGROUND:

This report is to inform Members of existing or new business, as it arises, which may be of interest to Members.

COMMENT:

Finance

Dog Registrations

Dogs and Cats Online – DACO was introduced at the beginning of July, with all registrations now able to be renewed on-line. The new system has taken up a lot of staff time but is now working very well. As at 10th October we only have 128 out of approximately 2,500 outstanding registrations which has been a great effort by the team considering how much work was required over the past 6 months.

We have used SMS reminders for outstanding registrations, with a great response and far more cost effective than the post, at \$0.16 per text vs postage of \$0.90 (without

calculating any printing costs of overdue notices). Councils Rangers are currently calling on ratepayers and are about a third through the visiting program, having visited Yahl, Suttontown, Eight Mile Creek, Compton & ½ of Moorak

NRM Weed Spraying

At the last Council meeting, a letter was tabled from the SE NRM Board advising of increases to weed spraying rates. I can confirm that the hourly rate has increased from \$109 per hour to \$140 per hour ex GST. This is an increase of 28%. A new charge for travel at \$110 per hour ex GST has also been added. Pest animal charges have not changed considerably.

Community Services

1. Youth on Wheels – Report Attached for 2017-18 Financial Year

2. Limestone Local Government Association Star Club Program

- Four fully recognised Star Clubs in the District Council of Grant area: Borderline Speedway, Mount Gambier Pistol Club, Port MacDonnell Netball Club and Yahl Cricket Club.
- Female Facilities Grant was cancelled by the State Government and will be replaced by two new grants in 2019:
Family and Female Friendly (Football, Netball and Cricket clubs only) and Community Recreation and Sport Facility Grant (All other sports). The funding pool for the latter scheme is \$4.2 million across the state.
- Volunteer screening checks will be free for all clubs from 01 November 2018.
- The Limestone Coast is the highest performing region in South Australia for Star Clubs, with 42 fully recognised Star Clubs across the Limestone Coast.
- Limestone Coast Regional Sports Academy (LCRSA) will run again in 2019 after a successful pilot for 2018. From the Hockey SA Priority Athlete Program, 15 athletes locally will be undertaking their program with the LCRSA so they don't have to travel to Adelaide on a weekly basis. 42 positions are open for athletes in the LCRSA, and the new athletes will be announced 15 October 2018.

3. Round 2 2018-19 Community Grants Scheme

Monday 29 October 2018	Round 2 Community Grant Scheme Opens
Friday 7 December 2018	Round 2 Community Grant Scheme Closes
December/January 2018/19	Assessment Process
January/February 2019	Notification of Outcomes
Friday 31 May 2019	Final day for submission of Acquittal and Report

Port MacDonnell Community Complex – Report for September 2018

<ul style="list-style-type: none">• DC Grant – 296• Banking – 247• Centrelink / Job Search – 4• Library Transactions – 5011• Volunteers – 24 (73 hours)• Fishing/crayfish enquiries - 4	<ul style="list-style-type: none">• Youth Centre – 371• Meeting attendants – 22• Craft – 161• Storytelling – 338• JP – 43• Internet / Wireless – 372• Service SA – 17
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Door Count: 3664

Art Gallery - 252

“Patto’s Paintings” has been set up in the gallery in September. Local artist Graham Patterson, is exhibiting numerous landscape pieces, including many local scenes. Nine large banners have been erected in the gallery foyer for The Australian National Musuem’s traveling exhibition “Submerged” - stories of Australian shipwrecks. Both exhibitions have been very popular, with a lot of interest shown.

Museum – 112 visitors, \$413.00 entry fees

The Museum committee have been busy updating some their displays in readiness for the Summer period with Victorian and South Australian school holidays, we are seeing a lot of visitors walk through its doors.

Events/Visits

Mount Gambier Library Manager Georgina Davidson came to visit. We had a light luncheon and both libraries discussed “What was happening in our Libraries”. Georgina suggested that we were welcome to borrow any of their tools and ideas for our craft and activities.

Tenison Woods - 80 Reception children along with teachers and helpers visited Port MacDonnell on an excursion. The group visited the Complex for some indoor time, read books and had a Story Time session.

U3A Enviro Group – Mount Gambier - 10 members met with Adrian Schultz to discuss and view the Water Front project.

Professional Fishermen's Association – A meeting with CEO David Singe and elected member Gill Clayfield was held with a group from The Professional Fishermen's Association to discuss the seaweed and harbour issues.

Lego Club – Sessions have been a success and got the kids into the complex after school. We vamped it up with competitions and prizes and the kids loved it! Prizes consisted of small lego sets & vouchers generously donated by local Mt Gambier businesses.

Adelaide University – Every year as part of their course, Marine Biology Students from the University of Adelaide visit our local coastline and tour through our maritime museum to collect valuable information for their study.

Tech Savvy Seniors – The final round of sessions was completed, more rounds are yet to be announced.

Youth Opportunities – The 10 week program was held in the Complex. Youth Opportunities help young people understand themselves and gives them the tools and skills to make the right choices for their future. The group had a Graduation ceremony with Family and distinguished guests, including Mayor & Mayoress Sage. They intend to return again next year. They also used our new Smart TV and found it extremely useful for their training.

STAFF RECOMMENDATION:

That the Deputy Chief Executive Officer's Monthly Update report be noted.

13.3 Works Manager

13.3.1 Works Managers Monthly Update		
MEETING DATE:	15 October 2018	
AUTHOR:	Adrian Schutz, Works Manager	
RESPONSIBLE OFFICER:	Adrian Schutz, Works Manager	
PREVIOUS MEETING:	20 August 2018	
REFERENCES:	Nil	
FILE NO:	9.24.1/9	
ATTACHMENTS:		
IN CONFIDENCE:	No	
POLICY REFERENCE:	There are no known policy requirements related to this item.	
LEGISLATIVE REFERENCE:	There are no known legislative requirements related to this item.	
STRATEGIC MANAGEMENT PLAN REFERENCE:	Goal:	
	Outcome:	
	Strategy:	
FINANCIAL CONSIDERATIONS:	Budget:	\$
	Actual (YTD):	\$
	Budget Variation Required:	[Yes / No]
CONSULTATION UNDERTAKEN:	Nil	

PURPOSE OF REPORT:

To provide Members with a monthly update on projects, issues, information and events within the Works Manager's area of responsibility.

BACKGROUND:

This report is to inform Members of existing or new business, as it arises, which may be of interest to Members

COMMENT:

1. Concannon Road

Concannon Road has been patrol graded.

2. McLeans Road

McLeans Road has been patrol graded.

3. Burnda Road

A 2.3km section of Burnda Road has been resheeted.

4. Walsgott Road

A 3km section of Gums Road has been resheeted.

5. Seaweed

Seaweed is currently being carted to stockpile at the Old Port MacDonnell tip. This has been without too many issues.

6. Waterfront Project

Asphalt has been laid at the Waterfront Project. The board walk is currently under construction.

7. Community Wastewater Management Systems

- Repairs to pump stations at Port MacDonnell
- Ordering of replacement pumps for Tarpeena
- Reconditioning of pump at Port MacDonnell
- Construction of new stainless steel vent pipe for Port MacDonnell
- Draft of RFQ for galvanised vent pipe at Tarpeena
- Repairs to pipework at Port MacDonnell
- Ongoing maintenance of CWMS Network

8. Buildings

- Repairs to Tarpeena Toilets
- Replacement of Failed Emergency Exit Lights at Port MacDonnell Community Complex
- Electrical Works at main Administration Office
- General Maintenance of Buildings

9. Patrol Grading

Patrol grading is coming to an end in the district and the slashing is beginning.

10. Roadside Slashing

Roadside slashing is currently in the Mil-Lel area leading up to the show.

11. General Maintenance

General maintenance has been undertaken throughout the District on a needs basis: ie pot holing, sealed road maintenance, tree trimming, etc.

STAFF RECOMMENDATION:

That the Works Manager's monthly update be noted.

13.4 Director of Environmental Services

13.4.1 Director of Environmental Services Monthly Update Report – October 2018		
MEETING DATE:	15 October 2018	
AUTHOR:	Leith McEvoy, Director of Environmental Services	
RESPONSIBLE OFFICER:	Leith McEvoy, Director of Environmental Services	
PREVIOUS MEETING:	Nil	
REFERENCES:	Nil	
FILE NO:	9.24.1/9	
ATTACHMENTS:	<ul style="list-style-type: none"> • Development Schedule • Copy of the Natural Resources and Environment Policy Discussion Paper Summary; and copy of the Integrated Movement Systems Policy Discussion Paper Summary 	
IN CONFIDENCE:	No	
POLICY REFERENCE:	There are some planning policy matters associated with items in this Report.	
LEGISLATIVE REFERENCE:	There are legislative matters associated with items in this Report.	
STRATEGIC MANAGEMENT PLAN REFERENCE:	Goal: Various Goals	
	Outcome: Various Outcomes	
	Strategy: Various Strategies	
FINANCIAL CONSIDERATIONS:	2018/2019 Budget	N/A
	Actual (YTD):	N/A
	Budget Variations Required:	Not at this time.
CONSULTATION UNDERTAKEN:	Various consultation associated with items in this Report.	

PURPOSE OF REPORT:

The purpose of this Report is to provide Members with a monthly update on projects, issues, information and events within the Director of Environmental Services area of responsibility. The areas of responsibility include development (planning & building), environmental health, general inspectorate/community ranging, compliance/enforcement, and administration within the Council's Environmental Services Department.

BACKGROUND:

This Report is to inform Members of existing or new business, as it arises, which may be of interest to Members.

COMMENT:

1. Planning, Development and Infrastructure Act 2016 – Transition Process

As Council is aware, the Planning, Development and Infrastructure Bill 2015 was passed by Parliament on Tuesday 12 April 2015, and is now the new Planning, Development and Infrastructure (PDI) Act 2016. The Act has been proclaimed and came into operation on 1 April 2017, with a number of suspended provisions.

All Councils are now working through a transition process with the Department of Planning, Transport and Infrastructure (DPTI) in relation to the new legislation.

The DPTI Transition Manager for the Limestone Coast Region will be visiting Council on 16 October 2018.

The following outlines the key bodies of work currently being released for consultation:

- Community Engagement Charter – education and training to occur in October 2018;
- State Planning Polices – consultation was undertaken between July and September 2018;
- Accredited Professionals – consultation on Regulations was undertaken in July 2018;
- Assessment Pathways – Discussion Paper on consultation in July 2018, with Regulations on consultation in December 2018;
- Planning & Design Code – Technical Paper – Was on consultation from 25 May 2018 to 22 July 2018;
- Planning & Design Code – Policy Discussion Papers – Natural Resources and Environment Policy Discussion Paper; and Integrated Movement Systems Policy Discussion Paper; are both currently on consultation. A copy of the two Policy Discussion Paper Summary documents are attached to this Report. A full copy of the two Discussion Papers can also be made available if requested;
- Planning & Design Code – Code Library on consultation first quarter 2019;
- Design Discussion Paper – consultation commences October 2018;
- Performance Indicators Discussion Paper – to be confirmed;
- Joint Planning Boards – to be confirmed; and,
- Infrastructure Schemes – to be confirmed.

DPTI are also looking at ways of improving change management associated with the new planning, development and infrastructure system.

The LGA and/or DPTI will continue to run various briefing sessions and workshops to support Councils in considering these matters.

Information concerning the new PDI Act is available via the new SA Planning Portal.

2. Rural Living and Township Zones and Boundaries Review and Master Plan

Council at its meeting held on 20 June 2018 resolved to *engage MasterPlan SA Pty Ltd (MasterPlan) in relation to undertaking the preparation of the Rural Living and Township Zones and Boundaries Review and Master Plan.*

MasterPlan has been engaged and commenced some initial work on this project, which includes Stage 1 – Data Gathering.

Stage 2 – Stakeholder Consultation Round 1, which includes an initial visit to the Council area by MasterPlan over 3 days, will occur between Wednesday 17 October and Friday 19 October 2018. The visit will include consultation with the community, key stakeholders, and Council. The arrangements for this visit are as follow:

- Community Drop In Session in Council Chambers (Mount Gambier) on Wednesday 17 October 2018 from 4.00pm to 6.30pm;
- Council Workshop in Council Chambers on Thursday 18 October 2018 at 5.30pm until 7.00pm; and,
- Community Drop In Session at Port MacDonnell Community Complex on Friday 19 October 2018 from 8.30am to 10.30am.

The Council Workshop has been placed in the Calendar for Elected Members.

3. Development Schedule

A copy of the current Development Schedule is attached to this Report for the information of Members.

4. Litter Abatement Notice – Megaw Road, Compton – Notice of Appeal

Council on 5 July 2018 placed a Litter Abatement Notice on Mr Keith Pearson as the Director of Amberich Pty Ltd, being the registered proprietor of Lot 435 Megaw Road, Compton. The Litter Abatement Notice is intended to assist in dealing with matters along Megaw Road.

A Notice of Appeal has been lodged with the Environment, Resources and Development (ERD) Court against the Litter Abatement Notice, with respect to being *liable for any possible member of the public who illegally places any form of rubbish outside of my premises*.

An ERD Court Conference concerning the Appeal was adjourned and then held on 2 October 2018. A further adjournment was agreed to until 11.00am on Wednesday 17 October 2018.

The Chief Executive Officer and Planning Officer inspected the property on 10 October 2018 and noted that a Baler had arrived and was working on the site. Council Officers will continue to monitor the operation of the Baler.

5. Ehomes Pty Ltd – Land Division 732/D008/17 – White Avenue, McKay Road & Carpenter Rocks Road, Compton – Notice of Appeal

A Notice of Appeal has been lodged with the Environment, Resources and Development (ERD) Court by a third party representor, against the decision of the Council's Assessment Panel (CAP) to approve the Land Division Development Application (non-complying development), which was concurred with by the State Commission Assessment Panel (SCAP).

The reasons for the Appeal generally relate to the non-complying nature of the land division, the smaller size of the proposed allotments, the need for fencing to be open construction post and plain wire or post and rail in keeping with the rural character of the area, and that Council's own zoning regulations should be enforced and conditions for adjacent properties in the same zone should demonstrate parity.

The Preliminary Conference between all parties was held on 3 September 2018. As no possible compromise was achieved at the Preliminary Conference, the matter is now proceeding to an Appeal Hearing of the ERD Court.

A Directions Hearing to finalise arrangements for the Appeal Hearing was held on 24 September 2018. The matter is listed for hearing on 13 November 2018 in Mount Gambier, and then on 14 November 2018 in Adelaide.

In relation to this Appeal, Council at its meeting held on 17 September 2018 resolved that *where there is no compromise and the Appeal proceeds to a full Appeal Hearing, Council agrees to defend the planning decision of the Council Assessment Panel and proceed to engage Council's Lawyers and its Planning Consultant, together with any other assistance required in relation to the Appeal.*

6. Roundwood Solutions Pty Ltd – Development Application Number 732/213/17 – Variation to Condition 9 of Development Application 732/170/13 – Extension of Operation Hours – 167 Ruwoldt Road, Yahl – Notice of Appeal

A Notice of Appeal has been lodged with the Environment, Resources and Development (ERD) Court by a third party representor, against the decision of the Council's Assessment Panel (CAP) to approve the Development Application.

The reasons for the Appeal relate to the decision being seriously at variance with the relevant objectives and principles in the District Council of Grant Development Plan.

The Preliminary Conference between all parties was scheduled to be held on 8 October 2018, but the third party failed to attend. The Court has now set a Conciliation Conference between all parties on 23 October 2018. At this time it is unknown if a possible compromise may be achieved in relation to this Appeal.

Council at its meeting held on 17 September 2018 resolved that in relation to this Appeal, *where there is no compromise and the Appeal proceeds to a full Appeal Hearing, Council resolves not to defend the planning decision of the Council Assessment Panel.*

7. Sandyridge Landfill – Lot 22, 331 Cafpirco Road, Compton

Council at its meeting held on 6 August 2018 resolved to *seek a Development Application from Sandyridge Landfill for receipt and disposal of asbestos on the site.* Council's Lawyers requested a Development Application through the Lawyers for Sandyridge Holdings Pty Ltd by letter dated 9 August 2018.

DWFoxTucker Lawyers on behalf of the land owner responded by letter dated 14 September 2018, which included an opinion from Mr David Billington (Barrister) dated 8 September 2018. The letter requested that Council advise the Environment Protection Authority ("the EPA") by Friday 21 September 2018 (being five (5) business days from the date of your letter) that it no longer requires your client to lodge a development application for the purposes of receiving and disposing of asbestos on the land.

Council through its Lawyers responded by 21 September 2018, and in part advised that the *Council maintains its position that a development approval is required before the receipt and disposal of asbestos can lawfully occur on the land.* No response has yet been received to the letter from Council's Lawyers.

Council Officers have continued to provide Council's Lawyers with considerable information and details about the Sandyridge Landfill.

8. Community Ranging Work

Council Officers have been dealing with the following matters:

- Dogs & Cats Online (DACO) went live on 1 July 2018;
- Dog Registrations were due by 31 August 2018. As of 12 September 2018, 2148 dogs were registered, with 298 dogs known to Council not being registered. All owners of unregistered dogs have been notified by Council. A Late Fee of \$21.00 applies from 15 September 2018 (same date as the City of Mount Gambier). Council Officers are now visiting the properties of all unregistered dogs. As of 10 October 2018 there were 128 dogs that were still unregistered;
- Construction of the new dog compound at the Council Depot has now been completed, and is being used. The compound has separate cages to hold 3 dogs;
- Ongoing dog matters – 1 attack on a person; 1 attack on another dog; 3 dogs impounded; 2 dogs returned to the owner being registered and microchipped; 1 expiation issued; and 2 after hour call outs;
- Wandering stock matters – 7 incidents; 2 after hour call outs; nil expiations; and no Orders placed on the condition of any farm fencing;
- Ongoing monitoring of three (3) properties in relation to local nuisance and litter control matters;
- EPA and Council dealing with the use and condition of a property at Yahl. Council may receive a Development Application for this property;
- The operation and use of the two (2) boat ramp ticket machines at Port MacDonnell and Blackfellows Caves – weekly inspections; no expiations; and the Card Readers have been removed with payments now only being made by way of cash or through the EZYPAY App.
- Signage and monitoring of activities at the Little Blue Lake – weekly inspection; no inappropriate activities; no rubbish left at location; and no damage to signage;
- Abandoned vehicles – 2 incidents reported; and 2 vehicles impounded at Depot;
- Fire Prevention matters, and the issuing of Fire Permits – 2 Township Burning Permits issued; Nil Section 105F Notices issued; 12 month Schedule 20 Permit issued to Timberlink at Tarpeena, commencing on 2 October 2018; and no expiations;
- Illegal dumping – 5 reports of illegal dumping in Council area; and 3 incidents reported in forest areas;
- EPA related complaints/incidents – 2 complaints concerning smell and odours; 1 complaint concerning dust and noise; and no asbestos complaints; and,
- Drum Muster – drums and containers delivered to compound at Council Depot.

STAFF RECOMMENDATION:

That the Director of Environmental Services Monthly Update Report for October 2018 be received and noted.

14. CORRESPONDENCE

14.1 Disabilities SA – [4.3.2/8]

At the Ordinary Council meeting of 2 July 2018 Council resolved 18103.2, that Council:

Write to the Minister for Human Services, the Hon Michelle Lensink, MP, requesting that Disabilities SA Mount Gambier be reinstated; and

On 31 July 2018, Mr David Singe, CEO, wrote to the Minister for Human Services, the Hon Minister Lensink, MP (correspondence attached).

Council received a response to Mr Singe's letter on 28 September 2018 (correspondence attached).

STAFF RECOMMENDATION:

That the correspondence be noted.

15. QUESTIONS WITHOUT NOTICE

16. CONFIDENTIAL ITEMS

17. CLOSURE