



DISTRICT COUNCIL OF GRANT

MINUTES OF AUDIT COMMITTEE

HELD AT THE DISTRICT COUNCIL OF GRANT

ON TUESDAY 18 JUNE 2019 AT 5.30PM

ATTENDANCE

Committee Members

Cr BJ Bain
Cr MJ Dukalskis
Mr A Peek (Independent Member)

Council Officers

JF Fetherstonhaugh, Acting Chief Executive Officer
GP Button, Team Leader – Finance & Customer Service

APOLOGIES FOR ABSENCE

Mayor RJ Sage (Presiding Member)
Cr BR Kuhl

19003 – ELECTION OF PRESIDING MEMBER

1. In the absence of the Presiding Member, the Acting Chief Executive Officer called for nominations for a temporary Presiding Officer to Chair the meeting.

Moved Cr Bain that Cr Dukalskis be nominated as temporary Presiding Member for the meeting.

Seconded Mr A Peek

CARRIED

19004 – CONFIRMATION OF MINUTES

1. Moved Mr A Peek that the minutes of the District Council of Grant Audit Committee meeting held 26 March 2019 be taken as read and confirmed as a true and correct record of the proceedings of that meeting.

Seconded Cr Bain

CARRIED

19005 – REPORTS FROM OFFICERS

1. 2018-19 Interim External Audit – [7.8.1/1] Item 5.1

The Audit Committee was provided comments provided from Councils Auditors following the 2019 Interim Audit.

Moved Cr Bain that the Audit Committee note the external auditor's interim management letter for 2018-19 and management's response to the Auditors.

Seconded Mr A Peek

CARRIED

- 2. End of Financial Year Approach and Reporting Timetable – [7.73.1/2] Item 5.2
The Audit Committee was provided with the draft timetable for the end of financial year processes and preparation and adoption of the financial statements for the year ended 30 June 2019.

Moved Mr A Peek that the Audit Committee note the contents of the report and the proposed approach and reporting timetable for the preparation, review and adoption of the financial statements for the year ended 30 June 2019.
Seconded Cr Bain CARRIED

- 3. Review Draft Annual Business Plan/Budget – [7.11.1/1] Item 5.3
The Audit Committee was provided with the Draft Annual Business Plan 2019-20 that was used for community consultation.

Moved Cr Bain that the Audit Committee note the contents of the report and the proposed approach and timetable for the Community Consultation of The Draft 2019-20 Annual Business Plan and Budget and note the amended Rating Policy (FINPOL 19).
Seconded Mr A Peek CARRIED

- 4. Leave Balances – [12.87.1/2] Item 5.4
The Audit Committee was provided with levels of staff leave and actions taken by Management to reduce the total amount of leave liability.

Moved Mr A Peek that the Audit Committee receive and note the report on leave balances.
Seconded Cr Bain CARRIED

NEXT MEETING

The next meeting of the District Council of Grant Audit Committee will be held on Tuesday 15 October 2019.

Meeting closed at 6.45pm

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PRESIDING MEMBER

/ /2019