



**DISTRICT COUNCIL OF GRANT**

**MINUTES OF AUDIT COMMITTEE**

**HELD AT THE DISTRICT COUNCIL OF GRANT**

**ON TUESDAY 15 OCTOBER 2019 AT 5.30PM**

**ATTENDANCE**

**Committee Members**

Mayor RJ Sage (Presiding Member)  
Cr BJ Bain  
Cr MJ Dukalskis  
Cr BR Kuhl  
Mr A Peek (Independent Member)

**Council Officers**

JF Fetherstonhaugh, Acting Chief Executive Officer  
GP Button, Team Leader – Finance & Customer Service

**OTHER ATTENDEES**

Mr Jim Keogh, Partner of Dean Newbery & Partners (Auditor)

**19006 – CONFIRMATION OF MINUTES**

1. Moved Cr Dukalskis that the minutes of the District Council of Grant Audit Committee meeting held 18 June 2019 be taken as read and confirmed as a true and correct record of the proceedings of that meeting.  
Seconded Cr Kuhl CARRIED

**19007 – REPORTS FROM OFFICERS**

1. 2018-2019 Annual Financial Statements – [7.8.1/1] – Item 5.1  
The Audit Committee was provided information in support of the Draft 2018-2019 Annual Financial Statements to enable the Committee to deliberate on a recommendation that they be adopted by Council.  
Moved Cr Bain that:
  1. The report be received.
  2. In accordance with Section 126(4)(a) of the Local Government Act 1999 the Audit Committee advises that it has reviewed the annual financial statements of the Council for the financial year ended 30 June 2019 and is satisfied that they present fairly the state of affairs of Council.
  3. The Committee recommends to Council that Council authorise the Chief Executive Officer and the Mayor to sign the Certification of Financial Statements certificate associated with the Financial Statements pertaining to the operations of the District Council of Grant for the financial year ending 30 June 2019 subject to any alterations made by the Auditors, pursuant to Section 14 of the Local Government (Financial Management) Regulations 2011.

4. The Audit Committee advises Council's Auditor, Dean Newbery & Partners, that it has reviewed the annual financial statements of the Council for the financial year ended 30 June 2019 and is satisfied that they present fairly the state of affairs of Council.
- That Council adopts the statements at its next Full Council meeting and in accordance with legislation a copy of the Financial Statements be sent to the Minister for Local Government and the SA Local Government Grants Commission.
- Seconded Cr Kuhl CARRIED
2. 2018-2019 Interim External Audit – [7.8.1/1] Item 5.2  
The Audit Committee was provided with comments from Councils Auditors and Management's responses following the 2018/2019 Interim Audit.
- Moved Cr Dukalskis that the Audit Committee receives and notes the report titled '2018/2019 Interim External Audit' as presented.
- Seconded Cr Kuhl CARRIED
3. Review of Internal Financial Control Policy (FINPOL 18) – [7.8.1/1] Item 5.3  
The Audit Committee considered a review of an existing policy in regard to Council's Internal Financial Control.
- Moved Cr Bain that the Audit Committee receives and notes the report titled 'Review of the Internal Financial Control Policy (FINPOL 18) as presented.
- Seconded Cr Dukalskis CARRIED
4. Review of Internal Financial Controls - ControlTrack – [7.8.1/1] Item 5.4  
The Audit Committee was provided a program to review the effectiveness of Council's existing Internal Financial Controls.
- Moved Cr Bain that the Audit Committee receives and notes the report titled 'Review of Internal Financial Controls - ControlTrack' as presented.
- Seconded Cr Dukalskis CARRIED
5. Local Government Risk Services Member Update - 2019 Special Distribution Payments – [7.8.1/1] Item 5.5  
The Audit Committee was provided the 2019 Local Government Risk Scheme Highlights.
- Moved Cr Kuhl that the Audit Committee receives and notes the report titled 'Local Government Risk Services Member Update – 2019' as presented.
- Seconded Mr A Peek CARRIED
6. Commonwealth Financial Assistance Grants for 2019-2020 – [7.8.1/1] Item 5.6  
The Audit Committee was provided the distribution of the Commonwealth Financial Assistance Grants and the impact on Council's allocation for the 2019/2020 financial year.
- Moved Cr Bain that the Audit Committee receives and notes the report titled 'Commonwealth Financial Assistance Grants for 2019/2020' as presented.
- Seconded Cr Dukalskis CARRIED

6.40pm, JF Fetherstonhaugh (Acting Chief Executive Officer) and GP Button (Team Leader – Finance & Customer Service) vacated the meeting.

**19008 – OTHER ITEMS**

- 1. Confidential Meeting with External Auditors  
It is a requirement of auditors to meet with the Audit Committee at least once every 12 months. Jim Keogh of Dean Newbery & Partners will be in attendance for a confidential meeting with the Audit Committee.

7.03pm, JF Fetherstonhaugh (Acting Chief Executive Officer) and GP Button (Team Leader – Finance & Customer Service) re-joined the meeting.

**NEXT MEETING**

The next meeting of the District Council of Grant Audit Committee will be 10 December 2019

Meeting closed at 7.04pm

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PRESIDING MEMBER

/ /2019