1. **Purpose**  
The District Council of Grant (“the Council”) supports the collection of firewood from Council roadsides by members of its Community for domestic use with minimal risk to Council and the Community by regulating firewood collection.

2. **Scope**  
This policy specifically deals with the collection of firewood from Council roadsides in an endeavour to maintain environmental values and sustainability.

3. **Definitions**  
Firewood: Dead fallen timber to be used as fuel

4. **Policy**  
Residents and ratepayers of the District Council of Grant may apply to the Council for a permit to collect firewood from certain Council roadsides, by completion of a permit authorisation (refer **Attachment A**). Once issued, a permit will be valid for a period of one (1) month and is subject to the following conditions:

- The permit does not provide for cutting down and/or removal of any standing tree or limb irrespective of whether it is living or dead. No hollow logs are permitted to be cut, removed, or tampered with in any way.
- Permits will not be issued during the fire danger season. Additionally, collection or cutting of fallen timber will not be permitted during any period which has been declared a Total Fire Ban.
- Council does not accept responsibility for any actions or claims resulting from this permit.
- Firewood collection is for personal use only and is not to be sold or given to any other persons.
- Firewood collected is only allowed on approved Council road reserves (refer **Appendix B** for a list of Council Roads and **Appendix C** for a list of Department of Planning, Transport and Infrastructure Roads where wood collection is not permitted).
- A permit is only valid upon payment of the permit fee which will be set out by Council in the Fees and Charges to be reviewed by Council annually.

5. **Responsibilities**  
Pursuant to section 44 of the *Local Government Act 1999*, the Council hereby delegates to the Chief Executive Officer the power to assess and decide on applications made under this policy. The CEO has sub-delegated these powers and functions to the Works Manager, Executive Services Coordinator, Manager Organisational Development, Deputy CEO and Director Environmental Services.

6. **Legislation:**  

*Local Government Act 1999*, Section 221:  
(1) A person (other than the council or a person acting under some other statutory authority) must not make an alteration to a public road unless authorised to do so by the council.
(2) A person makes an alteration to a public road if the person:
(e) plants a tree or other vegetation on the road, interferes with vegetation on the road, or removes vegetation from the road.

Road Traffic Act 1961

7. Review

It is the responsibility of the Executive Support Coordinator to monitor the adequacy of this policy and recommend appropriate changes.

This Collection of Firewood Policy shall be reviewed by the District Council of Grant at minimum every four (4) years, within 12 months of a general election (or on significant change to legislation or other matters which could affect this policy).

<table>
<thead>
<tr>
<th>Action</th>
<th>Date</th>
<th>Minute Reference</th>
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<tbody>
<tr>
<td>Adopted by Council</td>
<td>1 July 2013</td>
<td>13065.1</td>
</tr>
<tr>
<td>Amendments to appendix A</td>
<td>30 April 2014</td>
<td>Minor amendments only</td>
</tr>
<tr>
<td>Amended</td>
<td>6 June 2016</td>
<td>16067.4.1</td>
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</tbody>
</table>
APPLICATION FOR PERMIT TO COLLECT
FALLEN TIMBER FROM COUNCIL ROADS
PURSUANT TO SECTION 221 OF THE LOCAL GOVERNMENT ACT 1999

Applicant Name: ……………………………………………………………. Phone: ………………………………………

Postal Address: …………………………………………………………………………………………………………………

Pursuant to Section 221 of the Local Government Act 1999, approval is granted to take dead fallen timber from the roadside on those roads within the District Council of Grant that are not excluded under the Council’s Collection of Firewood Policy (ENVPOL 01) (a copy of which is available on Council’s website or by request).

By making this application, the applicant hereby agrees to abide by the following conditions:-

1. The permit is valid from one (1) month from the date of issue (expiring on ……/……/………)

2. The permit does not under any circumstances allow for the cutting down or removal of any standing tree or limb irrespective of whether it is living or dead. No hollow logs are permitted to be cut, removed, or tampered with in any way.

3. Permit holders are not permitted to enter any fenced area or private property to collect fallen timber.

4. Permit holders are not permitted to collect fallen timber from any of the Council roads listed in Appendix A or any of the Department for Planning, Transport and Infrastructure roads listed in Appendix B.

5. Collection or cutting of fallen timber will not be permitted during the fire danger season or during any period which has been declared a Total Fire Ban.

6. Firewood collection is for personal use only and is not to be sold or given to any other persons.

7. Payment of the permit fee set out by Council in its annual Fees and Charges.

8. Permit holders agree to indemnify and keep indemnified the District Council of Grant, its servants and agents and each of them from and against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the issuing of this permit.

9. Permit holders must keep a copy of this permit in their possession at all times whilst they are in the process of collecting and/or removing any fallen timber from the roadside, and must produce it on demand.

10. When parked on a roadside for the purpose of collecting and/or removing any fallen timber from the roadside, permit holders will comply at all times with the Road Traffic Act 1961.

11. The collection area is to be left in a neat and tidy condition.

Signed by the Applicant

Signature: …………………………………………………….…… Date: ………./………./……….

Signed for an on behalf of District Council of Grant

Name: …………………………………………………………. Position: ……………………………………………………

Signature: ………………………………………………………………………

Date: ………./………./………. Fee paid: $ ………………………………
APPENDIX “A” – Roads where wood collection, NOT PERMITTED

- Aldridge Road
- Aslins Road
- Avondale Road
- Blackfellows Caves Road
- Brownes Flat Road
- Bucks Lane
- Burnda Road
- Capirco Road
- Cape Banks Lighthouse Road
- Cape Douglas Road
- Caroline Road
- Carpenter Rocks Road
- Dingley Dell Road
- Dismal Swamp Road
- Donovan Road
- Dry Creek Road
- Earls Cave Road
- Eight Mile Creek Road
- Feasts Firebreak Road
- Galpins Road
- German Creek Road
- Glynns Road
- Grundys Lane
- Grundys Lane, Wandilo
- Hay Terrace
- Houstons Road
- Hutt Bay Road
- Kieselbach Road, Moorak
- Kieselbach Road, Allendale East
- Kingsley Road
- Kongorong-Tantanoola Road
- Koondi Road
- Lighthouse Road, Pt MacDonnell
- Lithgows Road
- Locks Road
- Lower Nelson Road
- Magpie Swamp Road
- Marte Siding Road
- McKenzie Road
- McLeans Road
- McNamara Park Road

- McPhails Lane
- Megaw Road
- Megaws Lane
- Meyers Road
- Mia Mia Crossing Road
- Millards Road
- Milsteads Road
- Mingbool Road
- Mitchell Road
- Moores Road
- Mount Salt Road
- Neechy Flat Road
- Nene Valley Road
- Nene Valley Shacks Road
- Paltridge Road
- Pannells Road
- Pelican Point Road
- Piccaninnie Ponds Road
- Picks Road
- Pudneys Road
- Racketts Road
- Red Hill Road
- Rust Road
- School Road
- Shepherds Lane
- Siggers Road
- Slaughterhouse Lane
- Smiths Road
- Smiths Road, Pt MacDonnell
- Spooners Lane
- Springs Road
- Starks Lane
- Stratmans Road
- Taylors Lane, Nene Valley
- Tervoert Road
- Three Chain Road, Carpenter Rocks
- Wash Lane
- Waters Road
- Wattle Road
- Youngs Road

APPENDIX “B” DPTI Designated Roads Collection not permitted under this permit

- Princes Highway (Jubilee Highway)
- Kangaroo Flat Road (Glencoe Road)
- Riddoch Highway (Penola Road/Bay Road)
- Glenelg Highway (Casterton Road)
- Glenelg River Road

- Eight Mile Creek Road
- Tillers Road
- Carpenter Rocks Road (Benara Road) east of Dixons Road