



**Development Applications –
Refund of Fees**
Policy No. ENVPOL 13

Version No:	1.0
Responsible Officer/s	Development Manager
Issued:	7 Oct 2015
Next Review:	Feb 2019

1. Purpose

To establish guidelines for the refund of Development Fees to applicants in the event that a Development Application is withdrawn after lodgement with Council.

2. Scope

This Policy applies to all Development Applications that are withdrawn by an applicant subsequent to lodgement with Council. The Policy sets out guidelines for refund of fees depending on how far the assessment of an application has progressed up until being withdrawn.

3. Definitions

Definitions are as per the Development Act 1993 and the Development Regulations 2008.

4. Policy

WITHDRAWAL

REFUND

	Lodgement	Planning	Building	Land Division	Statement of Requirements
Prior to assessment	NIL	100%	100%	N/A	N/A
Prior to Planning Decision	NIL	50%	100%	N/A	N/A
Prior to Building Decision	NIL	NIL	50%	N/A	N/A
Prior to Land Div. assessment	NIL	N/A	N/A	100%	100%
Prior to Land Div. decision	NIL	N/A	N/A	50%	100%
After approval	NIL	NIL	NIL	NIL	NIL

5. Responsibilities

The Director of Environmental Services and Development Manager are responsible for ensuring that the requirements of this Policy are met.

6. References:

Federal Legislation

N/A

State Legislation

Development Act 1993
Development Regulations 2008

Other Related References

Nil

7. Review

This Policy shall be reviewed by the District Council of Grant at minimum every four (4) years, within 12 months of a general election (or on significant change to legislation or other matters which could affect this policy).



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Action	Date	Minute Reference
Adopted by Council	7 October 2015	15127.7.1